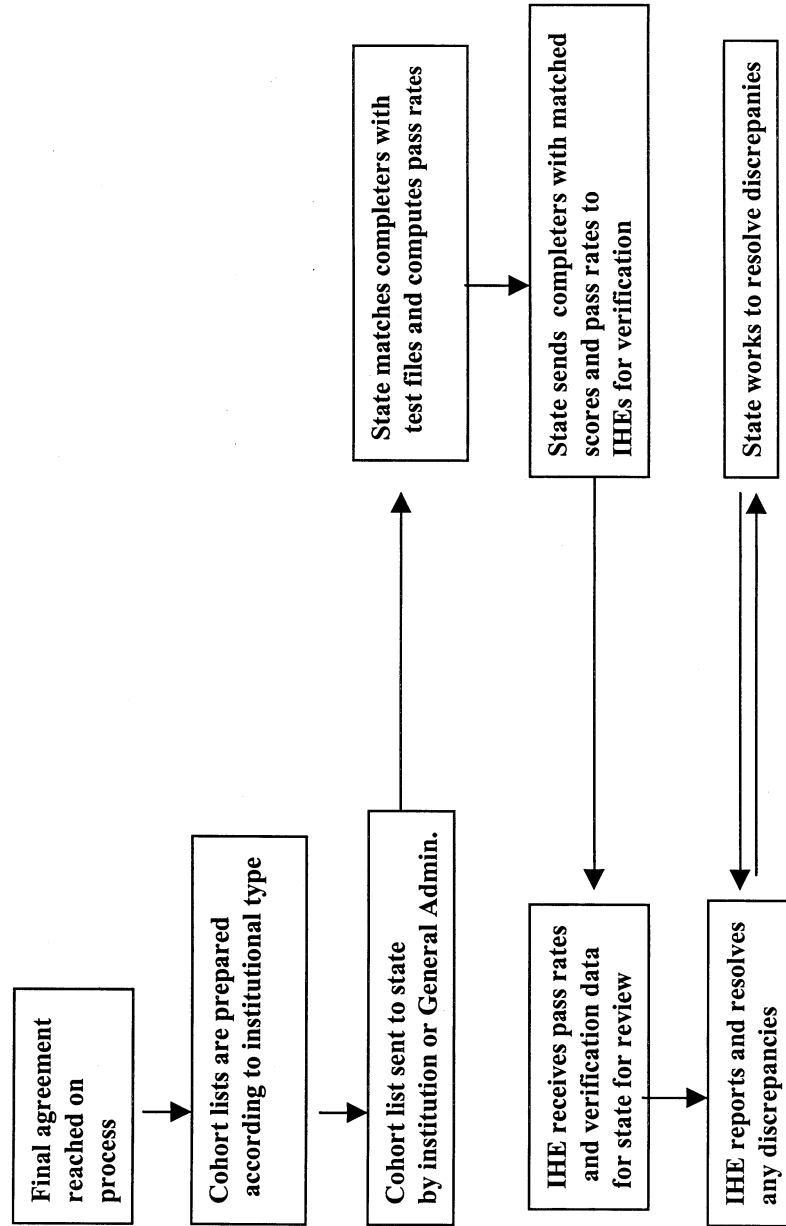

Appendix C

Timelines and Data Gathering Procedures

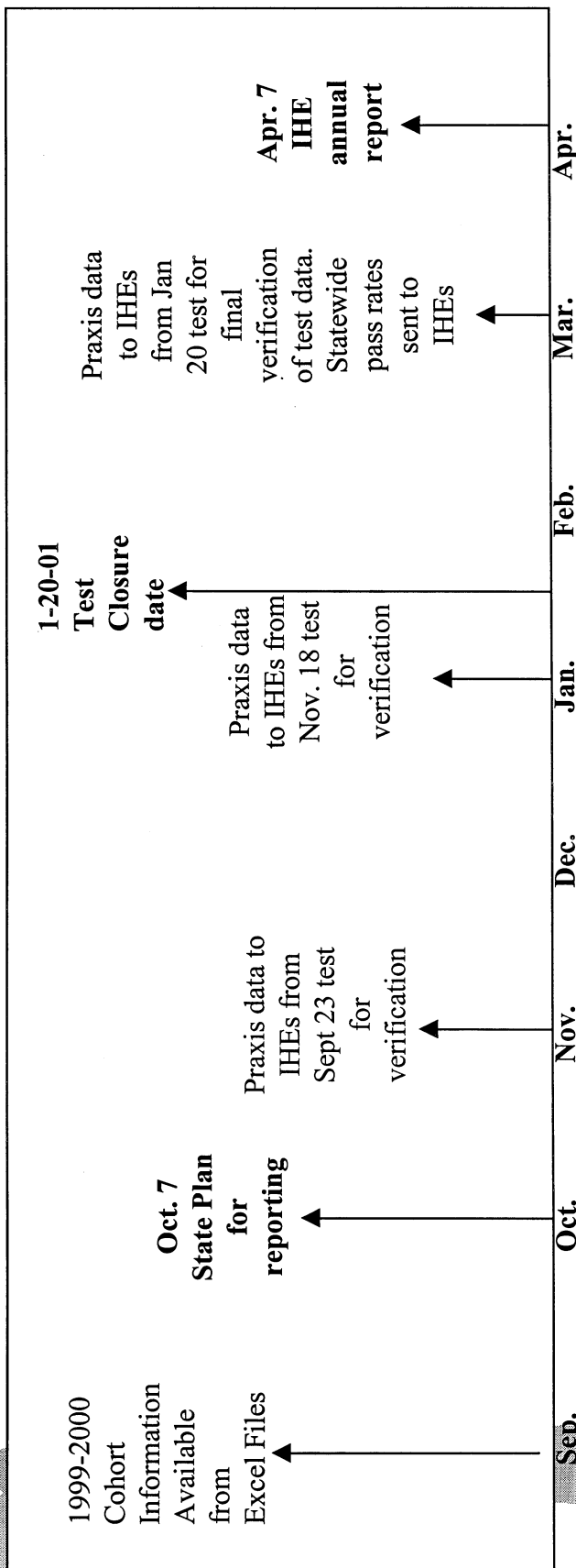
Title II Flowchart



Reporting Schedule

2000

2001



INSTRUCTIONS FOR COMPLETING THE 1999-2000 STUDENT INFORMATION FILE

You have been provided a computer disk that contains two Excel files. These instructions are for the Excel file labeled 1999-00 student info template.xls. The file is designed to collect information about your 1999-2000 students. Please include the requested information for all Fall 1999, Spring 2000 and Summer 2000 students formally admitted to and enrolled in classes during this time period.

The purpose of this information is to produce the data for the next IHE Performance Report. If you choose to correct your CPL data this information is not necessary. However, if you choose to provide this information, we need this back from you by September 1, 2000.

The file form is an Excel 4.0 spreadsheet and a description of the fields follow. If there are any questions regarding the directions please contact me at (919) 715-1149 or email me at ballan@dpi.state.nc.us.

1. Line 1: Please fill in the name of your College or University
2. Field A: Social Security Number. Please do NOT include hyphens: e.g., 002453211
3. Field B: Last name of student
4. Field C: First name of student
5. Field D: Gender
 - M = Male
 - F = Female
6. Field E: Ethnicity
 - I = American Indian/Alaskan Native
 - A = Asian/Pacific Islander
 - B = Black, Not Hispanic Origin
 - H = Hispanic
 - W = White, Not Hispanic Origin
 - O = Other
7. Field F, G and H: Licensure Code(s) for the area(s) in which the student attempted/obtained their license(s). Please use the appropriate code INCLUDING THE ZEROS from licensure: e.g., 00025 would indicate that the student was seeking a license in Elementary Education. For most students you will only use Field F. But for those students seeking more than one license (e.g., Middle Grades), extra Fields have been provided.
8. Field I: Full-time/Part-time
 - F = Full-time
 - P = Part-time
9. Field J: Status
 - P = Pipeline
 - LC = License Completer
 - PC = Program Completer

- 10. Field K: Degree
 - U = Undergraduate
 - G = Graduate
 - ULO = Undergraduate- License Only
 - GLO = Graduate- License Only
- 11. Field L: Grade Point Average
 - UNDERGRADUATE INFORMATION
- 12. Field M: PPST-Reading Score
- 13. Field N: PPST- Writing Score
- 14. Field O: PPST-Math Score
- 15. Field P: CBT-Reading Score
- 16. Field Q: CBT- Writing Score
- 17. Field R: CBT- Math Score
 - GRADUATE INFORMATION
- 18. Field S: MAT Score
- 19. Field T: GRE Score

[illegible]

Appendix D

Licensure Areas and Testing Requirements

Testing Requirements for the North Carolina Professional Educator's License

(effective July 1, 1999)

The Praxis Series is the standard test requirement for licensing in North Carolina. The NTE specialty area tests are included under the Praxis II heading in the Praxis Series registration bulletin. Some licensure areas require an NTE specialty area test while others require a combination of two to three Praxis subject tests.

The following pages list the tests required for each area of licensure and the minimum acceptable score for the NTE specialty area or Praxis II subject tests required.

► Initial Applicants

- submit scores for the Principles of Learning and Teaching test (minimum acceptable score = 160).
- submit scores for the required NTE specialty area test or Praxis II subject tests **but** may submit applications without test scores if they completed an education program outside of North Carolina.
- need to satisfy the specialty area or subject assessment requirement for only one licensure area, even if initially eligible for more than one area. [If one of the areas is school administration, applicants must take the test for that area].
- must meet North Carolina's testing requirements. NTE tests taken prior to July 1, 1996, can be accepted if they met North Carolina's test regulations at the time an approved education program was completed and the test was taken. (School administrators must meet current requirements.)

► Holders of Eligibility Statements who applied for licensure without test scores can meet the testing requirement by

- earning the test scores specified by the Licensure Section when a license is first issued. (Individuals will be given until June 30 of the school year in which the license is issued to meet testing requirements.)

► License Holders Adding an Area of Licensure

- submit NTE specialty area or Praxis subject assessment scores in addition to meeting academic requirements for adding the area (unless no test is required for a particular area) **but** may submit applications without test scores if they completed an education program outside North Carolina. They will be issued a temporary permit valid until June 30 of the school year in which the license is issued to meet testing requirements.

Test scores must be properly authenticated and without qualifications, reservations, or irregularities. Licensing action taken as a result of test scores discovered to be fraudulent becomes null and void and may be cause for license revocation.

IS-PRAXIS
July 1999
Public Schools of North Carolina
State Board of Education
Division of Human Resource Management
Licensure Section
301 North Wilmington Street
Raleigh, North Carolina 27601-2825

Praxis Testing Requirements for the North Carolina License Effective July 1, 1999

| Area of Licensure | Code | Required Tests * = specialty area (NTE) ** = subject assessment (Praxis) | Required Score on Specialty Area or Subject Assessment |
|---|-------|--|---|
| <i>Special Service Personnel</i> | | | |
| School Administrator - Superintendent | 011 | School Leaders Licensure Assessment (See note below) | 155 |
| School Administrator - Principal | 012 | School Leaders Licensure Assessment (See note below) | 155 |
| Curriculum-Instructional Specialist | 113 | 10410* | 590 |
| Instructional Technology Specialist - Computers | 077 | none | n/a |
| Media Supervisor | 078 | 10410* | 590 |
| Workforce Development Director | 711 | 10410* | 590 |
| Exceptional Children Program Administrator | 88099 | 10410* | 590 |
| Counselor | 005 | 20420* | 570 |
| School Social Worker | 006 | none | n/a |
| School Psychologist | 026 | 10400* | 620 |
| Instructional Technology Specialist - Telecommunications | 074 | none | n/a |
| Media Coordinator | 076 | 10310* | 610 |
| Audiologist | 88003 | 10340* | 590 |
| Speech-Language Pathologist | 88082 | 20330* | 550 |
| | | | |
| <i>Preschool/Elementary</i> | | | |
| Birth through Kindergarten | 014 | none | n/a |
| Elementary (K-6) | 025 | PLT & 0011** and 0012** | 310 (total score) |
| | | | |
| <i>Middle Grades</i> | | | |
| Language Arts | 78180 | PLT & 0041** & 0043** | 319 (total score) |
| Mathematics | 78200 | PLT & 10060* | 530 |
| Science | 78300 | PLT & 0433** & 0483** | 296 (total score) |
| Social Studies | 78400 | PLT & 0081** & 0082** | 314 (total score) |
| Agriculture | 78700 | PLT | n/a |
| Business | 78760 | PLT | n/a |
| Health Occupations | 78720 | PLT | n/a |
| Family & Consumer Sciences | 78710 | PLT | n/a |
| Marketing | 78730 | PLT | n/a |
| Technology | 78820 | PLT | n/a |

Note: Applicants for school administration should contact the North Carolina Standards Board for Public School Administration at (919) 715-2049 for additional information regarding the School Leaders Licensure Assessment.

| | | | |
|--------------------------------|------------|---|--------------------------|
| Anthropology | 433 | PLT & 0081**, 0082**, & 0083** | 491 (total score) |
| Bible | 905 | PLT | n/a |
| Biology | 310 | PLT & 0231**, 0233**, & 0234** | 465 (total score) |
| Business Education | 600 | PLT & 10100* | 580 |
| Chemistry | 330 | PLT & 0241**, 0242**, & 0483** | 473 (total score) |
| Earth Science | 302 | PLT & 20570* | 530 |
| Economics | 431 | PLT & 0081**, 0082**, & 0083** | 491 (total score) |
| English | 100 | PLT & 0041**, 0042**, & 0043** | 475 (total score) |
| French | 510 | PLT & 0171 & 0173 | 322 (total score) |
| Geography | 410 | PLT & 0081**, 0082**, & 0083** | 491 (total score) |
| German | 530 | PLT & 20180* | 540 |
| History | 420 | PLT & 0081**, 0082**, & 0083** | 491 (total score) |
| Latin | 590 | PLT | n/a |
| Mathematics | 200 | PLT & 61** & 65** | 288 (total score) |
| Physics | 320 | PLT & 10260* | 510 |
| Political Science | 405 | PLT & 0081**, 0082**, & 0083** | 491 (total score) |
| Russian | 580 | PLT | n/a |
| Science (Comprehensive) | 300 | PLT & 431**, 432**, & 433** | 467 (total score) |
| Social Studies (Comprehensive) | 400 | PLT & 0081**, 0082**, & 0083** | 491 (total score) |
| Sociology | 432 | PLT & 0081**, 0082**, & 0083** | 491 (total score) |
| Spanish | 520 | PLT & 191** & 192** | 327 (total score) |
| | | | |
| <i>Special Subject Areas</i> | | | |
| Art | 810 | PLT & 131**, 132**, & 133** | 479 (total score) |
| Dance | 805 | PLT | n/a |
| English as a Second Language | 110 | PLT & 20360* | 520 |
| French | 511 | PLT & 0171** & 0173** | 322 (total score) |
| German | 531 | PLT & 20180* | 540 |
| Health Specialist | 098 | PLT & 10550* | 640 |
| Junior ROTC | 999 | PLT | n/a |
| Music | 800 | PLT & 0111**, 0112**, 0113** | 448 (total score) |
| Physical Education | 090 | PLT & 91** & 92** | 318 (total score) |
| | | | |

| | | | |
|---|-------|---------------------|-------------------|
| Reading (bachelor's level) | 190 | PLT & 10200* | 540 |
| Reading (graduate level) | 190 | PLT & 10300* | 570 |
| Safety and Driver Education | 096 | PLT | n/a |
| Spanish | 521 | PLT & 191** & 192** | 327 (total score) |
| Speech Communication | 109 | PLT & 10220* | 560 |
| Theater Arts | 108 | PLT | n/a |
| | | | |
| Exceptional Children | | | |
| Academically Gifted | 88087 | PLT | n/a |
| Behaviorally/Emotionally Handicapped | 88085 | PLT & 10370* | 680 |
| Cross Categorical | 88001 | PLT & 10350* | 510 |
| Hearing Impaired | 88088 | PLT | n/a |
| Mentally Handicapped | 88081 | PLT & 10320* | 580 |
| Severely/Profoundly Handicapped | 88002 | PLT | n/a |
| Learning Disabled | 88086 | PLT & 10380* | 610 |
| Visually Impaired | 88083 | PLT & 10280* | 550 |
| | | | |
| Workforce Development (Vocational) Education | | | |
| Agricultural Education | 700 | PLT | n/a |
| Career Development Coordinator | 747 | PLT | n/a |
| Handicapped/Disadvantaged | 770 | PLT | n/a |
| Health Occupations Education | 720 | PLT | n/a |
| Family & Consumer Sciences | 710 | PLT & 10120* | 540 |
| Marketing Education | 730 | PLT & 10560* | 690 |
| Technology Education | 820 | PLT & 10050* | 580 |
| Trade and Industrial Education | 740 | PLT | n/a |
| Business Education | 760 | PLT & 10100* | 580 |

Questions about administration of these tests should be addressed to The Praxis Series, Educational Testing Service, P.O. Box 6051, Princeton, New Jersey 08541-6051. You may call 800-772-9476 twenty-four hours a day, seven days a week. Fax numbers are 609-530-0581 and 609-771-7906.

Praxis II

Praxis II subject assessments replace the NTE specialty area tests in some licensure areas. Other areas still require the specialty area test. (The specialty area tests are listed under the Praxis II heading in the Praxis Series Registration bulletin.)

Each subject assessment is composed of two to three separate tests. The score requirements for each test include a minimum score and an adopted score. The total passing score requirement is the sum of the adopted scores for each separate test required for a particular subject (license area).

For subject assessments, North Carolina uses a compensatory model for calculating scores. This model allows a person to score below the adopted score on an individual test. However, to compensate for a lower score on an individual test, a person must score higher than the adopted score on another of the individual tests required for that particular subject. Although the compensatory model allows some flexibility in scores, an individual must meet the minimum score for each of the individual tests as well as the required total passing score to successfully meet the testing requirement.

Score Requirements

| Subject * = multiple choice ** = constructed response | Code | Minimum Score | Adopted Score |
|---|------|---------------|---------------|
| Art (K-12) | | | |
| Art Making** | 0131 | 150 | 165 |
| Content, Traditions, Criticism ** | 0132 | 130 | 155 |
| Content* | 0133 | 144 | 159 |
| <i>Required Total Passing Score</i> | | | 479 |
| Biology (9-12) | | | |
| Content Knowledge, Part 1* | 0231 | 154 | 165 |
| Content Essays** | 0233 | 139 | 146 |
| Pedagogy** | 0234 | 135 | 154 |
| <i>Required Total Passing Score</i> | | | 465 |
| Chemistry (9-12) | | | |
| Content Knowledge* | 0241 | 150 | 164 |
| Physical Science: Pedagogy** | 0483 | 139 | 154 |
| Content Essays** | 0242 | 135 | 155 |
| <i>Required Total Passing Score</i> | | | 473 |
| Elementary Education (K-6) | | | |
| Curriculum Inst. & Assessment* | 0011 | 153 | 167 |
| Content Area** | 0012 | 127 | 143 |
| <i>Required Total Passing Score</i> | | | 310 |
| English (9-12) | | | |
| Content Knowledge * | 0041 | 154 | 165 |
| Essays** | 0042 | 135 | 155 |
| Pedagogy** | 0043 | 145 | 155 |
| <i>Required Total Passing Score</i> | | | 475 |
| French (K-12) | | | |
| Productive Language Skills** | 0171 | 159 | 173 |
| Content Knowledge* | 0173 | 137 | 149 |
| <i>Required Total Passing Score</i> | | | 322 |

| | | | |
|---------------------------------------|------|-----|-----|
| Language Arts (6-8) | | | |
| Content Knowledge* | 0041 | 152 | 164 |
| Pedagogy** | 0043 | 135 | 155 |
| <i>Required Total Passing Score</i> | | | 319 |
| Mathematics (9-12) | | | |
| Content Knowledge* | 61 | 133 | 143 |
| Pedagogy** | 65 | 135 | 145 |
| <i>Required Total Passing Score</i> | | | 288 |
| Music (K-12) | | | |
| Analysis** | 0112 | 131 | 150 |
| Concepts/Processes** | 0111 | 135 | 150 |
| Content * | 0113 | 136 | 148 |
| <i>Required Total Passing Score</i> | | | 448 |
| Physical Education (K-12) | | | |
| Content Knowledge* | 91 | 155 | 161 |
| Movement, Forms, Analysis, & Design** | 92 | 144 | 157 |
| <i>Required Total Passing Score</i> | | | 318 |
| Science (6-8) | | | |
| General Science: Content Essays** | 433 | 130 | 140 |
| Physical Science: Pedagogy** | 483 | 139 | 156 |
| <i>Required Total Passing Score</i> | | | 296 |
| Science (9-12) | | | |
| General Science: Content Essays** | 433 | 130 | 145 |
| Gen. Sci. Content Knowledge, Part 1* | 431 | 143 | 162 |
| Gen. Sci. Content Knowledge, Part 2* | 432 | 145 | 160 |
| <i>Required Total Passing Score</i> | | | 467 |
| Social Studies (6-8) | | | |
| Content Knowledge* | 81 | 158 | 164 |
| Analytical Essays** | 82 | 135 | 150 |
| <i>Required Total Passing Score</i> | | | 314 |
| Social Studies (9-12) | | | |
| Content Knowledge* | 81 | 158 | 168 |
| Interpretation of Materials** | 83 | 167 | 173 |
| Analytical Essays** | 82 | 145 | 150 |
| <i>Required Total Passing Score</i> | | | 491 |
| Spanish (K-12) | | | |
| Content Knowledge* | 191 | 148 | 159 |
| Productive Language Skills** | 192 | 156 | 168 |
| <i>Required Total Passing Score</i> | | | 327 |